

## **GEPAC Meeting Minutes – Thursday, December 14<sup>th</sup>, 2023**

### **Attendees:**

Brandy Pacheco

Chelsea Hadland

Sarah Estabrooks

Kirsten Mazur

1. Meeting called to order @ 4:35pm
2. Minutes from last meeting – sent via email and Facebook
  - No omissions or errors.
  - Motion adopted by Sarah Estabrooks seconded by Brandy Pacheco
3. Treasurer's Report - Valerie Townsend
  - Opening Balance \$12,630.55 Closing Balance \$12,461.05
    - Cheque \$182.33 Gaming Account Cheques
    - Deposit \$21,030 Poinsettias
    - Deposit \$76 Gift Card & Poinsettia Money
    - Cheque \$887.21 Poinsettias
    - Cheque \$300 Grindrod Grad Hoodies
    - Cheque \$200 LRT & Library Requests
    - Cheque \$20,356 Gift Cards
    - Bank Fee \$8.46
    - Deposit \$85 Poinsettias
    - Deposit \$300 Road Sign Farmer Johns
    - Deposit \$273.50 Hot Dog Fundraiser
  - Gaming Account – \$2377.03
    - Still not linked online but there are no longer any monthly charges.
  - No omissions or errors
  - Motion adopted by Sarah Estabrooks seconded by Brandy Pacheco
4. Principal's Report – Kirsten Mazur
  - Communicating Student Learning
    - Feedback from parents - seemed much more personalized; we have been using the definitions for a few years so we are okay with all of that.
    - Second term the teachers will have a personalized report for every subject.
    - Teachers are having to streamline what they are assessing for each term.
    - Next reporting period is right before Spring Break
  - Student Leadership
    - Basket Raffle made \$1400 this year. The kids were really excited. \$300 will be spent shopping tomorrow (weather dependent). \$200 will be going into every teacher's account and the rest will go into a Leadership Account.
    - Movie Day – Aristocats, Polar Express, or The Grinch. Will be held next Thursday afternoon with hot chocolate.
  - Volunteers in the School
    - Forms are slowly coming into the school. We just need to continue to promote within ourselves – it is a very easy process.
  - Christmas Concert
    - The older kids did an awesome job writing the play and acting.
    - Timing - The teachers felt like it was a little bit late to stick around until 6:30pm. Some schools are doing away with night time performances. Potentially a 5:30 start time next year?
    - Idea – MV Beattie PAC has front row seats for the executive members. One way to incentivize being involved in PAC.
    - It was earlier in December but it feels pretty nice to have it behind us and kick off the Christmas season earlier.
    - The kids were pretty wired – would having parents volunteers in the classroom be helpful at all?

- Winter Recreation
  - Newsletter went home today. Skating, Cross Country, and Downhill.
  - Bussing costs have gone up again so there will be a request from PAC to help.
  - We are short about 6 sets of Cross-Country Skis which we rent from John's Shack
  - Unplug & Play at the end of January – hope to get outside for some hikes or tobogganing.
- Facilities & School Maintenance
  - There was a meeting this week to see what needs to be replaced, repaired, etc. around the school.
  - They are replacing shrubs that were taken out last summer.
  - Re-siding the whole school to give it a streamlined look.
  - The Grindrod Elementary School sign will potentially be replaced as well.
  - The carpets are coming out of Arlena's classroom during winter break and replaced with vinyl.
  - Playground – The zipline and the monkey bars are the oldest and would be the first to be taken out if that is the direction we go. We can't count on any funding for the next few years.
- Wish List
  - Library Funds – \$500 - \$1000
  - Swimming Lessons - \$1000
  - Winter Rec Bussing - \$2000
  - Picnic Tables & Concrete
    - The district will do the rebar and concrete work which would be cheaper or we can do it ourselves.
  - Student Relief Fund & Principal's Discretionary – PAC has provided this in previous years – does Grindrod need it this year? Mrs Mazur has said the school can cover these costs this year.

#### 5. Old Business

- Benches – just waiting on Erika to find out if she has sufficient information to get a quote for concrete. We will pick this up in the spring.
- Wells Cheque – After speaking to Joy Cyr who made the deposit, we believe the cheque was deposited in May but do we just want a confirmation through the bank?
- Hot Lunch – Volunteers have been great; Leadership students are still keen.

#### 6. New Business

- Popcorn Machine
  - We have a popcorn machine being donated to us from Brandy's parents. We can use this for future fundraisers and spirit days at the school.
- Playground Upgrade
  - To do a complete overhaul of the playground would cost upwards of \$300,000. If we want to replace one or two items, there are older pieces of equipment that can be taken out according to maintenance.

#### 7. Events

- Hot Dog Day
  - We had a lot of hot dogs left over. Next time, should we make sure we have the forms out earlier and cut off ahead of time in order to do a count. This way we should be more accurate.
- Banana Split Day
  - Ice cream and toppings are available.
  - Friday, January 19<sup>th</sup> – End of the day.

#### 8. Beautification Project

- Benches – we will install in the spring
- Log Donation – should we let Sperlich know whether or not we are using them?
- Picnic Tables – do we want to order soon?
- Learning Circle
- Sandbox

#### 9. Fundraisers

- Poinsettias - Chelsea
  - Profit \$613.79. Down from last year. Next year we might want to do more canvassing of local businesses. We believe there is still value in maintaining this fundraiser.
- Gift Cards
  - Gift cards profit \$729 which is up from last year.
- Road Sign – Cheque from Farmer John's came in. We need to update the sign.

- Rancho Viola Idea – Pre-buy large quantities of a few things and then sell them in individual bags- at the concert? Does someone want to do a trial year?
- Mayfair – Penny and Caitlin will have to contact Mayfair to get more information on when this will start.
- Fun Fair – June 7<sup>th</sup>
  - Raffle
    - Need to do up a request for donation letter – we have some larger businesses who are part of our school community who might be willing to provide cash donations.

10. Budget Request Update

Class Materials & Supplies	\$800 Classroom (PAID)
Grade 7 Hoodies	\$300 (PAID)
Teachers Requests	\$234.10 Division 4 and 5 for Cookie Sheets (PAID)
Swimming	\$1000 Request
Rec Program Bussing	\$2000 Request
Library Funding	\$1000 Request
Picnic Tables & Installation	?
Learning Circle	?

11. Action Items

- Val – Double check into May Deposits; Confirm November Report Amounts; talk to BMO linking accounts online; report back on \$8 bank charge for this month.
- Erika – Concrete quote
- Chelsea – Raffle letter, newsletter, road sign, Mayfair Farms contact info
- Britney & Sarah – Ice Cream Day Planning
- Caitlin & Penny – Contact Mayfair Farms
- Kathryn – Winter Break Starts December 22<sup>nd</sup>. See you back at school January 8<sup>th</sup>.

12. Next Meeting: Thursday, January 18<sup>th</sup> 4:00pm

13. Meeting Adjourned @ 5:55pm